

**Praecipe for Subpoena  
In the Municipal Court of Toledo, Lucas County, Ohio**

City of Toledo / State of Ohio )  
vs. )  
\_\_\_\_\_)  
\_\_\_\_\_)  
\_\_\_\_\_)  
Defendant )

Case No.  
Charge(s):

**To the Clerk:** Please issue subpoena for witnesses to appear in Courtroom \_\_\_\_ in the Toledo Municipal Court on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ on behalf of the  Plaintiff  Defendant.

*Role: Briefly describe the role of the person being subpoenaed. If you are requesting records, please check Subpoena Duces Tecum and indicate the records requested in the Role line.*

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Subpoena Duces Tecum

Subpoena Duces Tecum

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Subpoena Duces Tecum

Subpoena Duces Tecum

Date

Name

Party Type (select from drop down)

Address

City, State Zip