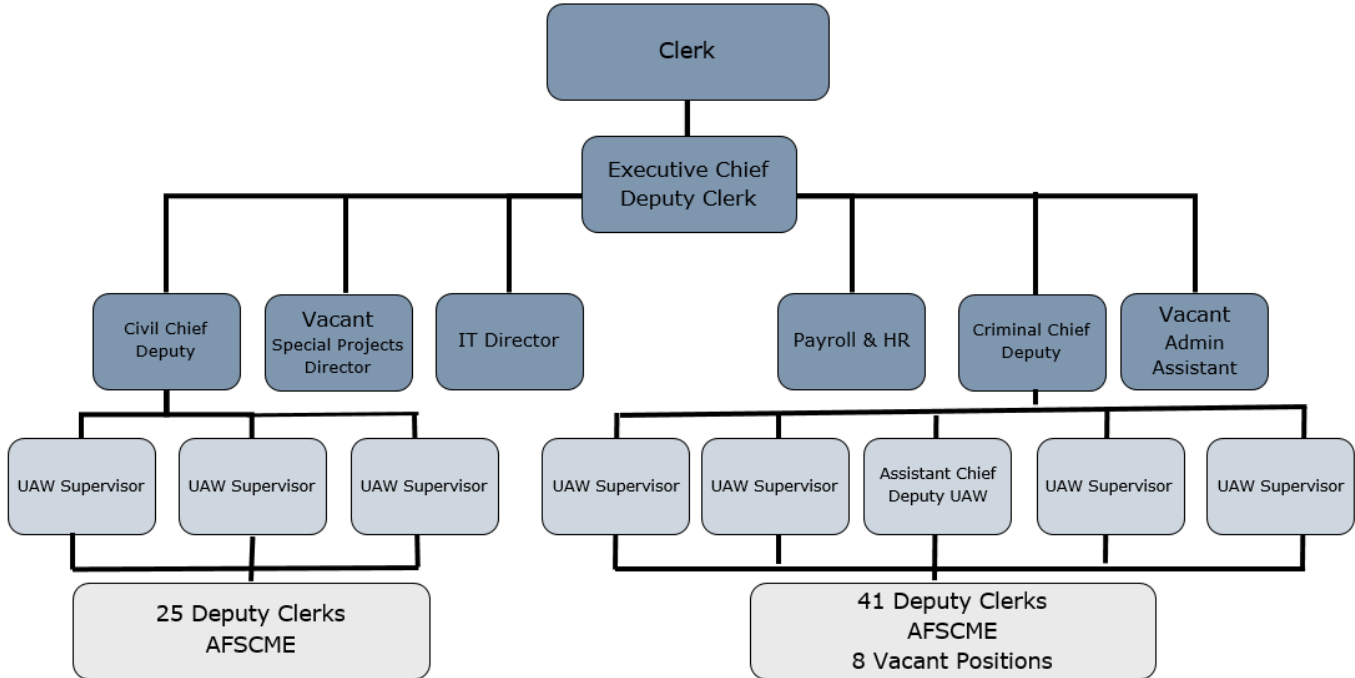


# Clerk of Toledo Municipal Court

Vallie Bowman-English  
Clerk of Court

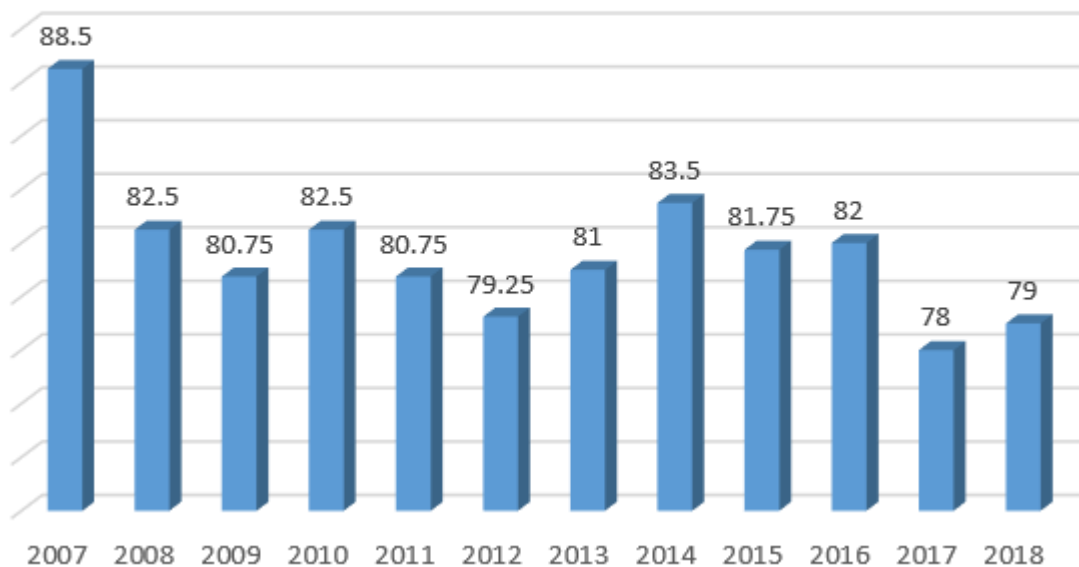
The Clerk of Toledo Municipal Court is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines, fees, bail and other moneys associated with these cases. These responsibilities are defined under Ohio Revised Code Section 1901.31.

The office is divided into two divisions: the Criminal / Traffic Division and the Civil Division.



The Clerk’s office employs 79 full time deputy clerks under Clerk Vallie Bowman-English. This is a decrease of 10.73% since 2007 and an increase of 1.28% since 2017.

## Full time equivalent staff numbers

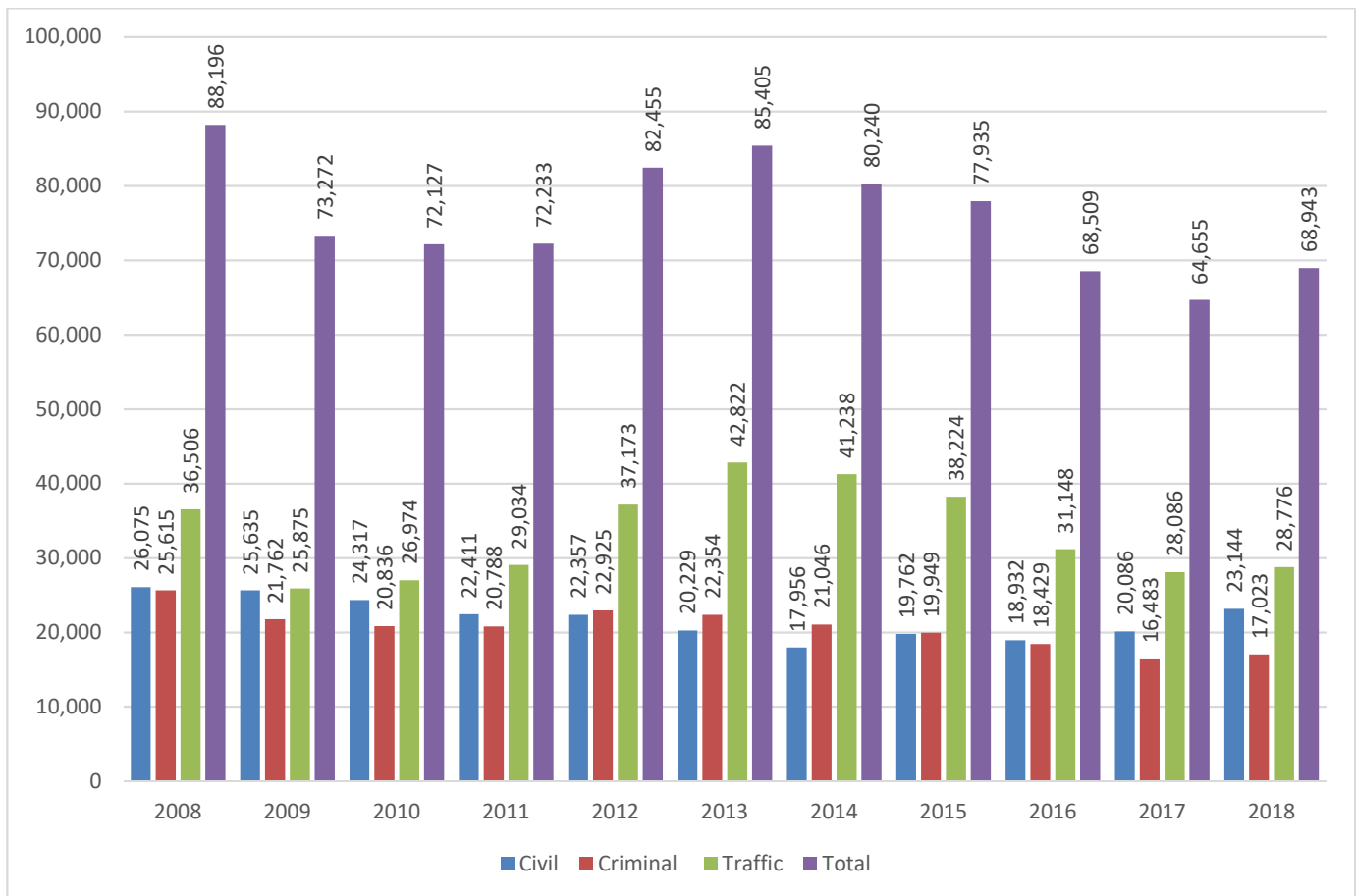


## Clerk of Toledo Municipal Court Case Filings

Toledo Municipal Court saw an increase in case filings in 2018. 68,943 cases were filed, a 6.63% increase from 2017.

	2018	2017
Civil Division	23,144	20,086
Criminal / Traffic Division	45,799	44,569
<b>TOTAL</b>	<b>68,943</b>	<b>64,655</b>

### Case Filings 2008 - 2018

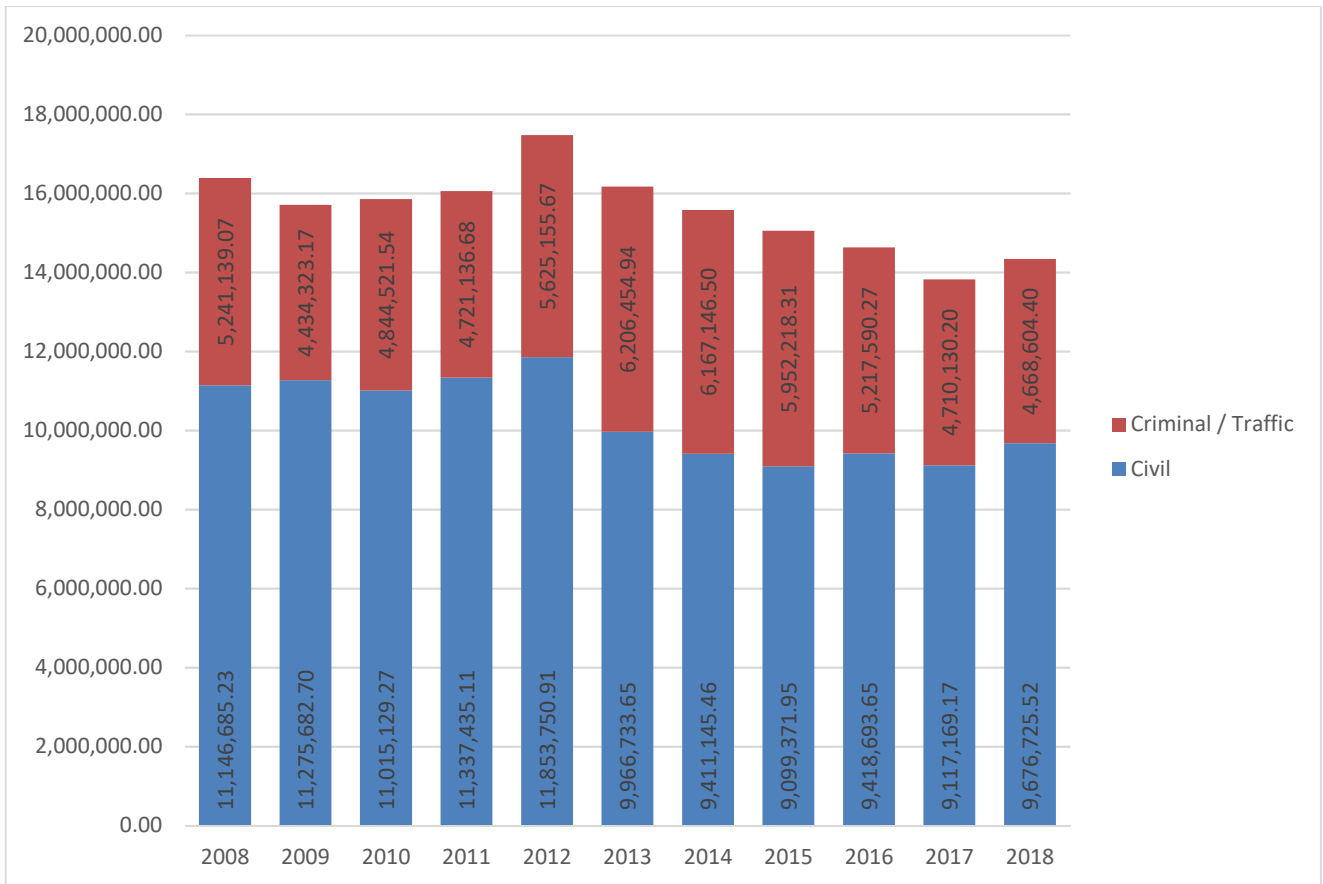


## Clerk of Toledo Municipal Court Revenue Collection

Revenue collection increased in 2018. \$14,345,329.92 was collected, a 3.75% increase from 2017.

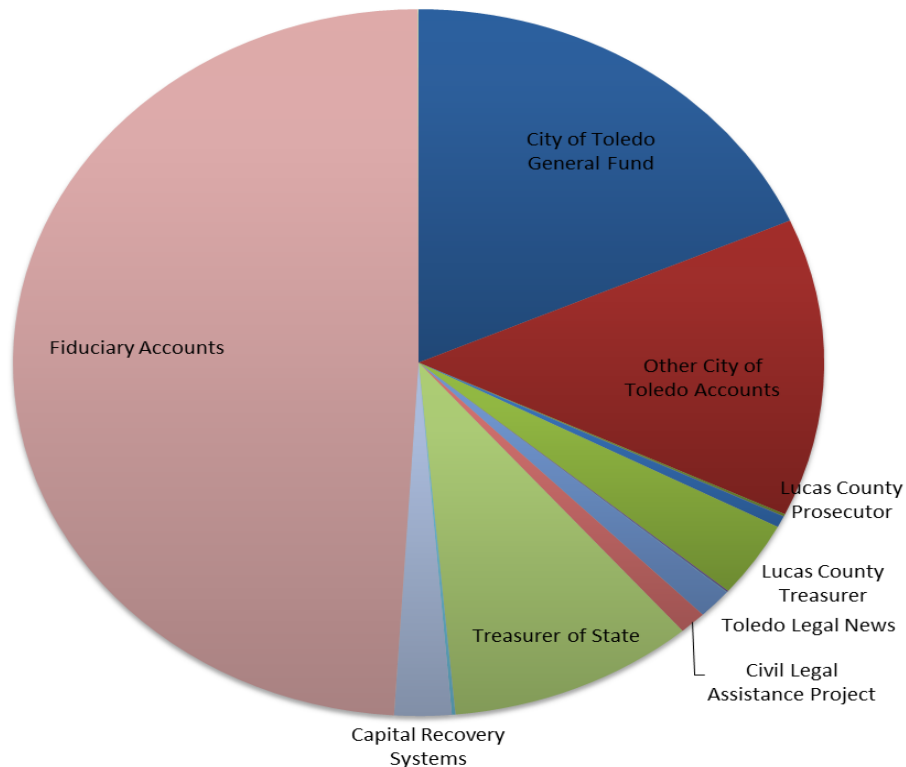
	<b>2018</b>	<b>2017</b>
Civil	9,676,725.52	9,117,169.17
Criminal / Traffic	4,668,604.40	4,710,130.20
<b>TOTAL</b>	<b>14,345,329.92</b>	<b>13,827,299.37</b>

### Revenue Collection 2008 - 2018



## Clerk of Toledo Municipal Court Revenue Disbursed

	<b>2018</b>	<b>2017</b>
City of Toledo General Fund	2,631,585.92	2,537,922.00
Other City of Toledo Accounts	1,866,475.66	1,880,007.07
Ottawa Hills	13,034.70	14,109.70
Washington Township	2,028.40	1,792.80
University of Toledo	1,030.00	252.00
Metroparks of Toledo	180.00	54.00
Lucas County Prosecutor	69,195.50	71,573.85
Lucas County Sheriff	25.00	200.00
Lucas County Treasurer	519,723.63	480,178.59
Lucas County Law Library Association	8,001.25	8,443.87
Citizens Award Fund / Crime Stoppers	3,031.30	3,294.80
Toledo Area Humane Society	250.00	250.00
Toledo Legal News	210,292.70	189,495.63
Civil Legal Assistance Project	165,543.49	148,882.92
Treasurer of State	1,389,124.51	1,353,906.15
Department of Natural Resources	1,464.00	619.00
State Pharmacy Board	17,641.30	19,722.87
Division of Liquor Control	100.00	0
Capital Recovery Systems	316,648.49	313,080.61
Expedited Record Update	720.00	0
Fiduciary Accounts	7,556,195.35	6,752,517.72
Refunded Overpayments	5,261.60	4,695.31
<b>TOTAL</b>	<b>14,777,552.80</b>	<b>13,780,999.09</b>



Clerk of Toledo Municipal Court  
Civil Division

<b>Filings</b>	<b>2018</b>	<b>2017</b>
Civil General	19,932	16,954
Small Claims	3,202	3,124
Trusteeship	10	8
<b>TOTAL</b>	23,144	20,086

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<b>Activities</b>		
Certificate of Judgment	2,732	2,894
Certified Mail Issued	41,806	34,265
Disbursements - Civil	4,301	3,731
Disbursements - Trusteeship	480	918
Dismissals	10,206	8,329
Executions	147	160
Garnishments	9,661	8,657
Judgments	46,328	45,039
Motions	10,292	8,558
Ordinary Mail Issued	17,166	14,132
Proceeding in Aid	4,486	4,534
Reports	15,160	16,019
Revivors	552	396
Revocations	2	0
Satisfactions	4,066	4,123
Subpoenas	192	302
Terminations	21,705	19,449
Transcripts	81	102
Writ of Restitution	3,364	3,287
<b>TOTAL</b>	192,727	174,895

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<b>Revenue Collected</b>		
Civil Revenue	2,552,753.05	2,318,348.17
Fiduciary Accounts - Civil	7,080,444.86	6,743,437.74
Fiduciary Accounts - Trusteeship	43,527.61	55,383.26
<b>TOTAL</b>	9,676,725.52	9,117,169.17

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<b>Revenue Disbursed</b>		
City of Toledo General Fund	1,402,415.67	1,283,396.37
Other City of Toledo Accounts	323,417.85	287,200.54
Civil Legal Assistance Project	165,543.49	148,882.92
Treasurer of State	450,734.84	409,175.71
Toledo Legal News	210,292.70	189,495.63
Fiduciary Accounts - Civil	7,510,540.74	6,694,464.02
Fiduciary Accounts - Trusteeship	45,654.61	58,053.70
Refunded Overpayments	348.50	200.00
<b>TOTAL</b>	10,108,948.40	9,070,868.89

Clerk of Toledo Municipal Court  
Criminal / Traffic Division

Filings	2018		2017	
	Charges	Cases	Charges	Cases
Traffic	46,844	28,776	68,572	31,148
Criminal	23,534	17,023	22,641	16,483
<b>TOTAL</b>	<b>70,378</b>	<b>45,799</b>	<b>68,572</b>	<b>44,569</b>

**Revenue Collected**

Fines	1,230,310.07	1,176,585.04
Costs and Fees	3,390,173.71	3,517,516.57
HITT	1,692.52	1,726.28
Bond Forfeitures	41,515.00	9,807.00
Overpayments	4,913.10	4,495.31
<b>TOTAL</b>	<b>4,668,604.40</b>	<b>4,710,130.20</b>

**Revenue Disbursed**

City of Toledo General Fund	1,229,170.25	1,254,525.63
Other City of Toledo Accounts	1,543,057.81	1,592,806.53
Ottawa Hills	13,034.70	14,109.70
Washington Township	2,028.40	1,792.80
University of Toledo	1,030.00	252.20
Metroparks of Toledo	180.00	54.00
Lucas County Prosecutor	69,195.50	71,573.85
Lucas County Sheriff	25.00	200.00
Lucas County Treasurer	519,723.63	480,178.59
Lucas County Law Library Association	8,001.25	8,443.87
Citizens Award Fund / Crime Stoppers	3,031.30	3,294.80
Toledo Area Humane Society	250.00	250.00
Treasurer of State	938,389.67	944,730.44
Department of Natural Resources	1,464.00	619.00
State Pharmacy Board	17,641.30	19,722.87
Division of Liquor Control	100.00	0.00
Capital Recovery Systems	316,648.49	313,080.61
Expedited Record Update	720.00	0
Refunded Overpayments	4,913.10	4,495.31
<b>TOTAL</b>	<b>4,668,604.40</b>	<b>4,710,130.20</b>

## Clerk of Toledo Municipal Court 2018 Highlights

In 2018, the Clerk's office began a major project to image and destroy over 176,000 case files pursuant to Ohio Rule of Superintendence 26.05 and Ohio Revised Code 1901.41. These efforts freed up space in the Courthouse, preserved the court record through imaging the contents of the case file and helped to keep offsite storage costs level.

In the Civil Division, the Clerk's office completed programming that integrated the e-filing system into the Clerk's case management system. Information now is pushed between e-file portal and the case management system without the need for redundant data entry. This increases court efficiency and filing accuracy.

Finally, the Clerk continued to aggressively collect past due money owed to Toledo Municipal Court through the collection program she began in 2005. \$1,972,000 was collected on delinquent accounts in 2018. Nearly \$25,000,000 has been collected through the program at no cost to the Court or to the City.